

# New Annual Training Requirements Table

O. Reg 128/04

Note: refer to tables in Regulations and Certificate Guidelines

System Class	Continuing Education Training hours	On-The-Job (practical) Training hours	Total
Limited System – Ground	7	13	20
Limited System – Surface	7	13	20
Class I	7	23	30
Class II	12	23	35
Class III	14	26	40
Class IV	14	36	50
Water Quality Analyst	7	13	20

## Features:

- Hours of training are now based on the system or facility class, not the operator certificate
- Hours reflected as "Continuing Education" are the minimum and as "OJT" the maximum
- Amount of training required averaged over 3 years – total required at renewal
- No partial hours for part-time operators
- For multiple certificate holders, you must achieve the hours for the higher classed facility
- Hours must include mandatory Ministry approved course (Preventing Water Borne Illnesses)
- For CE submissions at renewals, training certificates are expected to be required
- For OJT submissions at renewal a "Summary of Training" form is expected to be required

## Definitions of Training

Criteria	Continuing Education Training	On-The-Job Practical Training
Academic type courses	X	can be
Pre-approved by Director	X	n/a
Planned & provided by qualified instructor	X	X
Includes means to verify competence (testing)	X	n/a
Must have clearly stated learning objectives	X	X
Subject material relevant to typical duties	X	X
Maintain records for 5 years	X	X
Certificates issued	X	can be
Assessment fee paid by provider	X	n/a
Typically held at work place	can be	X

